



Disabled Person's Travel Pass

How to apply and what evidence to collect

Merseyside | Free travel | Learning disability (Category F) explained



What the pass gives you

- Free bus, train and Mersey Ferries river crossing travel in Merseyside, all day, every day
- Merseyrail trains as far as Chester, Ellesmere Port and Ormskirk
- Local buses anywhere in England, 9:30am to 11pm on weekdays and any time at weekends
- For residents of Knowsley, Liverpool, Sefton, St Helens and Wirral (Halton residents apply to Halton Borough Council)



Evidence for a learning disability (Category F)

- **EHCP:** accepted as proof that a learning disability started before adulthood
- Educational psychologist report showing complex needs
- Social services support plan
- PIP award letter with 8+ points in one of: communicating verbally; reading and understanding signs, symbols and words; budgeting decisions; engaging with others
- DLA higher rate mobility award letter
- Letter from a medical professional or specialist service, dated within 12 months, clearly describing severity. A GP letter just saying "learning disability" is not enough



A letter from school

Send a signed, dated letter on school headed paper **together with** the EHCP. It should describe the learning disability and its impact on learning, independence and travel. A template is at www.tags.careers/travel-disabled-pass.html



Step by step

1. Get a copy of the latest EHCP (ask the SENCO or council SEND team if needed)
2. Ask school for a supporting letter, dated within 12 months
3. Add any other evidence (EP report, PIP or DLA letter, paediatrician letter)
4. Proof of identity: birth certificate, passport, photocard licence or PASS card
5. Proof of address dated within 12 months (council tax, utility bill, DWP letter, bank statement)
6. A recent colour photo, with name and date of birth in CAPITALS on the back
7. Apply online at merseytravel.gov.uk (quickest), or take or post the paper form to Merseytravel Concessions, PO Box 1976, Liverpool L69 3HN
8. Wait about 4 to 6 weeks for the pass to arrive by post



If you're refused

Appeal within 28 days with new official evidence dated within the last 12 months. An independent panel reviews appeals. Merseytravel: 0151 330 1000. Full guide and letter templates: www.tags.careers/travel-disabled-pass.html